

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Secretary of the Senate

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
240020132	W.B. Mason Company, Inc.	Voucher Total:	65.80	
Office supplies - Smead File Folders, 1/3 Cut Top Tab, Legal, Assorted Colors, 100/Box (1.00)				12/20/2023
- Applies to Gerdes, Michael C.				
240050088	Adjustment transaction	Voucher Total:	32.15	
Metered mail postage - 12/01/2023-12/31/2023, 9 pieces, B54 Main Capitol, Harrisburg -				12/31/2023
Applies to Gerdes, Michael C.				

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Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Library

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
240030158	American Assn. for State & Local History	Voucher Total:	215.00	
Conference/seminars/tuition - 03/18/2024-05/17/2024; Elevate Online Course & Workshops - Caring for Museum Collections - Applies to Godfrey, Alexandra A.			215.00	12/12/2023
240080020	Breski's Beverage Distributors	Voucher Total:	48.49	
Consumable supplies - Applies to Gerdes, Michael C.			48.49	01/04/2024
240090109	Elan Financial Services	Voucher Total:	229.00	
Publications & subscriptions - All Access - Membership To Ancestry.com - 6 Month Subscription - Term Dates: 12/27/2023 - 06/26/2024. - Applies to Gerdes, Michael C.			229.00	12/28/2023
240180070	Matthew Bender & Co., Inc.	Voucher Total:	1,241.36	
Publications & subscriptions - Corbin on Contracts 23S2 set - Applies to Gerdes, Michael C.			1,241.36	12/21/2023
240250083	Pennsylvania Library Association	Voucher Total:	185.00	
Publications & subscriptions - 01/22/2024-01/22/2025 Annual Membership for Alexandra Godfrey - Applies to Gerdes, Michael C.			185.00	01/22/2024
240250174	Thomson Reuters - West	Voucher Total:	4,558.00	
Publications & subscriptions - Enterprise subscription services provided by West for existing and applicable new West print product titles at Fixed Monthly Charges. Subscription Services consists of automatic shipments of updates and/or supplements to the Pennsylvania Senate. Term: Year 1 of 5 from 01/01/2024-01/31/2024 (1.00) - Applies to Gerdes, Michael C.			4,558.00	01/01/2024
240290205	Breski's Beverage Distributors	Voucher Total:	85.44	
Consumable supplies - - Applies to Gerdes, Michael C.			85.44	01/25/2024

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Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Official Reporter

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
240170063	W.B. Mason Company, Inc.	Voucher Total:	16.99	
Office supplies - #117 Rubber Bands, 210/Pack (1.00) - Applies to Gerdes, Michael C.			16.99	01/15/2024
240180025	Breski's Beverage Distributors	Voucher Total:	7.49	
Consumable supplies - Applies to Gerdes, Michael C.			7.49	01/11/2024

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Page Room

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
240040212	WEX Bank	Voucher Total:	34.58	
Other transportation expenses - 12/08/2023 Gas DGS Vehicle# 004-22-0064 - Applies to Gerdes, Michael C.				12/31/2023
			34.58	
240160001	Department of General Services	Voucher Total:	503.00	
Vehicle lease - 10/01/2023-10/31/2023 DGS Vehicle# 004-22-0064 - Applies to Gerdes, Michael C.				11/15/2023
			503.00	

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Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240020341	G.E. Richards Graphic Supplies Inc.	Voucher Total:	2,035.00	
Mailing services - Freight for Line 1 (1.00) - Applies to Gerdes, Michael C.			1,100.00	12/14/2023
Mailing services - Freight for Line 2 (1.00) - Applies to Gerdes, Michael C.			550.00	12/14/2023
Mailing services - Freight for Line 3 (1.00) - Applies to Gerdes, Michael C.			340.00	12/14/2023
Mailing services - Freight for Line 4 (1.00) - Applies to Gerdes, Michael C.			45.00	12/14/2023
240020358	Winter Engine-Generator Service	Voucher Total:	756.30	
Maintenance agreement - Discount: 10% Service Agreement Discount (1) - Applies to Gerdes, Michael C.			-15.70	07/31/2023
Maintenance agreement - Annual Preventative Maintenance Agreement - Kohler Generator - Location: Print Shop - Term Dates: 04/01/2023 - 03/31/2024 (1.00) - Applies to Gerdes, Michael C.			615.00	07/31/2023
Office supplies - K: Battery, OPT Duty 650CCA (1.00) - Applies to Gerdes, Michael C.			157.00	07/31/2023
240020390	PPL Electric Utilities Corporation	Voucher Total:	6,947.85	
Utilities - 11/22/2023-12/27/2023 electric, Print Shop-2 North Circle Drive (Technology Park) - Applies to Gerdes, Michael C.			6,947.85	12/27/2023
240030018	Ace Uniform	Voucher Total:	96.00	
Professional services - 12/26/2023 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$81.00 per week. Environmental Surcharge at \$15.00 per delivery Term: 07/01/2023 to 6/30/2024 (1.00) - Applies to Gerdes, Michael C.			96.00	12/26/2023
240030143	Wert Bookbinding, Inc.	Voucher Total:	1,846.50	
Office supplies - Volume 1: 2021 - Legislative Journal 11" H x 8.5" W x 1.5" thick Bind in #798 Tan Buckram cover material, black die-stamping on Spine, PUR flat back adhesive binding, white acid-free endpapers, Ecru headbands (35.00) - Applies to Gerdes, Michael C.			497.00	12/29/2023
Office supplies - Volume 2: 2021 - Legislative Journal 11" H x 8.5" W x 1.5" thick Bind in #798 Tan Buckram cover material, black die-stamping on Spine, PUR flat back adhesive binding, white acid-free endpapers, Ecru headbands (35.00) - Applies to Gerdes, Michael C.			497.00	12/29/2023
Office supplies - Volume 3: 2021 - Legislative Journal 11" H x 8.5" W x 1.5" thick Bind in #798 Tan Buckram cover material, black die-stamping on Spine, PUR flat back adhesive binding, white acid-free endpapers, Ecru headbands (35.00) - Applies to Gerdes, Michael C.			497.00	12/29/2023
Office supplies - Die Charge (3.00) - Applies to Gerdes, Michael C.			300.00	12/29/2023
Office supplies - Die Mount (3.00) - Applies to Gerdes, Michael C.			55.50	12/29/2023
240030157	Ace Uniform	Voucher Total:	96.00	
Professional services - 01/02/2024 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$81.00 per week. Environmental Surcharge at \$15.00 per delivery Term: 07/01/2023 to 6/30/2024 (1.00) - Applies to Gerdes, Michael C.			96.00	01/02/2024

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Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240040212	WEX Bank	Voucher Total:	160.67	
Other transportation expenses - 11/03/2023-11/21/2023 Gas DGS Vehicle# 006-05-6489 - Applies to Gerdes, Michael C.				89.51 12/31/2023
Other transportation expenses - 11/09/2023 Gas DGS Vehicle# 057-03-9311 - Applies to Gerdes, Michael C.				71.16 12/31/2023
240050061	Crystal Springs	Voucher Total:	64.48	
Other lease - Hot/Cold Top Load Water Cooler Rental. Term: 12/01/2023-12/31/2023. (2.00) - Applies to Gerdes, Michael C.				5.98 01/01/2024
Consumable supplies - Print Shop: 5 Gallon Bottle of Crystal Springs Spring Water. Term: 12/01/2023-12/31/2023. (13.00) - Applies to Gerdes, Michael C.				58.50 01/01/2024
240050138	Veritiv Operating Company	Voucher Total:	21.00	
Other transportation expenses - Fuel Surcharge - Applies to Gerdes, Michael C.				10.50 01/04/2024
Other transportation expenses - Fuel Surcharge - Applies to Gerdes, Michael C.				10.50 01/04/2024
240080072	Penn Waste Inc.	Voucher Total:	291.43	
Utilities - 01/01/2024-01/31/2024 refuse disposal, Harrisburg-2 North Circle Drive - Applies to D'Innocenzo, Donetta M.				291.43 12/31/2023
240100066	Ace Uniform	Voucher Total:	96.00	
Professional services - 01/09/2024 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$81.00 per week. Environmental Surcharge at \$15.00 per delivery Term: 07/01/2023 to 6/30/2024 (1.00) - Applies to Gerdes, Michael C.				96.00 01/09/2024
240100070	D&L Printing Equipment Specialist, LLC	Voucher Total:	612.25	
Office supplies - 10/02/2023 (1) 19 Shinohara Sucker 1 x 3/8 x 1/2mm (bag of 100) \$30.00 each (1) S/H Ground UPS from Manufacture \$15.50 - Applies to Gerdes, Michael C.				45.50 11/15/2023
Office supplies - 10/24/2023 (2) RS161SH Shinohara Rubber Sucker (pack of 12) \$32.00 each (1) S/H Ground UPS from Manufacture \$16.25 - Applies to Gerdes, Michael C.				80.25 11/15/2023
Office supplies - 11/10/2023 (1) AE-1776 MT Superior Printing Ink Century EVO-BIO MT Dense Black (5.5lb can) (6 cans per case) \$454.50 each (1) S/H Ground UPS from Manufacture \$32.00 each - Applies to Gerdes, Michael C.				486.50 11/15/2023
240120599	Central State Distributors	Voucher Total:	575.00	
Maintenance agreement - Planned Maintenance - (5) Doors At Print Shop - Term Dates: 06/21/2023 - 06/20/2024 (5.00) - Applies to Gerdes, Michael C.				575.00 01/10/2024
240160001	Department of General Services	Voucher Total:	453.00	
Vehicle lease - 10/01/2023-10/31/2023 DGS Vehicle# 006-05-6489 - Applies to Gerdes, Michael C.				453.00 11/15/2023

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Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240170124	MPS Printing Supplies, Inc.	Voucher Total:	628.55	
Office supplies - Shinohara 75 #10 Ductor (1.00) - Applies to Gerdes, Michael C.			151.00	01/15/2024
Office supplies - Shinohara 75, #12 Water Meter, 1.681 x 2.224 x 30.905, HRB (2.00) - Applies to Gerdes, Michael C.			328.00	01/15/2024
Office supplies - Bearing (2.00) - Applies to Gerdes, Michael C.			65.20	01/15/2024
Office supplies - 12mm Bearing (4.00) - Applies to Gerdes, Michael C.			24.00	01/15/2024
Mailing services - Shipping (1.00) - Applies to Gerdes, Michael C.			60.35	01/15/2024
240180025	Breski's Beverage Distributors	Voucher Total:	35.50	
Consumable supplies - Applies to Gerdes, Michael C.			35.50	01/11/2024
240180043	Ace Uniform	Voucher Total:	96.00	
Professional services - 01/17/2024 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$81.00 per week. Environmental Surcharge at \$15.00 per delivery Term: 07/01/2023 to 6/30/2024 (1.00) - Applies to Gerdes, Michael C.			96.00	01/17/2024
240180102	Xerox Corporation	Voucher Total:	535.00	
Maintenance agreement - Support and Maintenance 1 - MCS Eagle Flex Mailing System with 4.25in Printhead at Print Shop. Term Dates: 12/01/2023 - 12/31/2023. (1.00) - Applies to Gerdes, Michael C.			535.00	01/06/2024
240180117	W.B. Mason Company, Inc.	Voucher Total:	47.48	
Office supplies - Toilet Tissue, 2 Ply, 96/Case (1.00) - Applies to Gerdes, Michael C.			47.48	01/15/2024
240230501	UGI Utilities, Inc.	Voucher Total:	711.35	
Utilities - 12/13/2023-01/12/2024 gas, Print Shop-2 North Circle Drive (Technology Park) - Applies to Gerdes, Michael C.			711.35	01/12/2024
240230689	Veritiv Operating Company	Voucher Total:	141.43	
Office supplies - Kleenex C-Fold Paper Towels, 16 Packs/Case (3.00) - Applies to Gerdes, Michael C.			142.86	01/18/2024
Office supplies - Discount (1.00) - Applies to Gerdes, Michael C.			-1.43	01/18/2024

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Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240240104	G.E. Richards Graphic Supplies Inc.	Voucher Total:	92,590.08	
Other Equipment - Equipment - Kodak Achieve T400 Plate Setter S-Speed with Print Console TDL (1.00) - Applies to Gerdes, Michael C.			49,539.90	10/31/2023
Other Equipment - Equipment - Factory Upgrade - AL Option (Short Unload Table) for Kodak Achieve T400, Kodak Achieve T800 or Kodak Achieve News Plate Setter (1.00) - Applies to Gerdes, Michael C.			18,126.20	10/31/2023
Other Equipment - Equipment - Factory Upgrade - In-Line Punch System Option with Auto-Plate-Adjust for Kodak Achieve T400 or Kodak Achieve T800 Plate Setter (1.00) - Applies to Gerdes, Michael C.			17,647.50	10/31/2023
Other Equipment - Equipment - Factory Upgrade - Single Punch Hole for Integrated Punch Option for Kodak Achieve T400/T800, Trendsetter Q400/Q800 and Magnus Q800 Plate Setter (2.00) - Applies to Gerdes, Michael C.			5,241.48	10/31/2023
Mailing services - Mailing/shipping services (1.00) - Applies to Gerdes, Michael C.			2,035.00	10/31/2023
240250182	Ace Uniform	Voucher Total:	96.00	
Professional services - 01/23/2024 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$81.00 per week. Environmental Surcharge at \$15.00 per delivery Term: 07/01/2023 to 6/30/2024 (1.00) - Applies to Gerdes, Michael C.			96.00	01/23/2024
240310062	Ace Uniform	Voucher Total:	96.00	
Professional services - 01/30/2024 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$81.00 per week. Environmental Surcharge at \$15.00 per delivery Term: 07/01/2023 to 6/30/2024 (1.00) - Applies to Gerdes, Michael C.			96.00	01/30/2024

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Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Secretary - Front Office

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
240180025	Breski's Beverage Distributors	Voucher Total:	85.43	
Consumable supplies - Applies to Gerdes, Michael C.			85.43	01/11/2024

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Secretary - IT/Communications

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240080092	Verizon Wireless	Voucher Total:	216.68	
Communication services - 12/29/2023-01/28/2024 Data & cellular services (5 Units) - Applies to Gerdes, Michael C.				216.68 12/28/2023
240110119	Reclamere, Inc.	Voucher Total:	1,446.00	
Professional services - 01/01/2024-01/31/2024 Institutional offices security services and monitoring SPC5223060102A - Applies to Gerdes, Michael C.				1,446.00 01/04/2024
240110124	Reclamere, Inc.	Voucher Total:	2,448.00	
Professional services - IT Security assessment, consulting and implementation SPC5223060101A - Applies to Gerdes, Michael C.				2,448.00 01/04/2024
240110231	Eastman Kodak Company	Voucher Total:	18,455.00	
Professional services - Prinergy Primary & Secondary EPM+ VM Upgrades - Remote Service, Kodak Prinergy Same or One Version Upgrade / Update Service (EG. 9.X To 9.Y or 9.X To 10.X), 1 Workflow System (Maximum 3 Servers) (1.00) - Applies to Gerdes, Michael C.				1,440.60 01/05/2024
Professional services - Prinergy Primary & Secondary EPM+ VM Upgrades - Service, Remote, Kodak Workflow Operating System Upgrade or Re-Purposing and Installation Service for 1 Virtual Kodak Prinergy Primary or EPM+ Server (2.00) - Applies to Gerdes, Michael C.				2,881.20 01/05/2024
Professional services - InSite VM Upgrade - Remote Service, Kodak Insite Same or One Version Upgrade / Update Service (EG. 9.X to 9.Y or 9.X to 10.X), 1 Workflow System (Maximum 3 Servers) (1.00) - Applies to Gerdes, Michael C.				1,440.60 01/05/2024
Professional services - InSite VM Upgrade - Service, Remote, Operating System Upgrade or Re-Purposing, for Kodak Insite or Kodak Pressproof Installation Service, 1 Workflow System (1.00) - Applies to Gerdes, Michael C.				1,440.60 01/05/2024
Professional services - InSite, Prinergy & Preps Training - Training, Closed/Private Kodak Insite Prepress Portal New User/Refresh Training - 1 Day Remote (3 Seats) (4.00) - Applies to Gerdes, Michael C.				9,002.00 01/05/2024
Professional services - InSite, Prinergy & Preps Training - Prinergy Workflow Operator Remote Training for 2 Users, Up to 2 Days (1.00) - Applies to Gerdes, Michael C.				2,250.00 01/05/2024
240290004	Technology Concepts Group International	Voucher Total:	6,850.04	
Maintenance agreement - Cisco SMARTnet: 24x7x4 Support - 1 Year - SNTC 24X7X4 - Serial Numbers: SPE1914004H and SPE1914004J. Senate - OS. Term Dates: 11/02/2023 - 11/01/2024. (2.00) - Applies to Gerdes, Michael C.				6,850.04 12/12/2023

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Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Sergeant-At-Arms

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240050034	Act 235 Training Academy, LLC	Voucher Total:	1,692.79	
Conference/seminars/tuition - 12/17/2023 Act 235 Training Academy basic course (4) - Applies to Gerdes, Michael C.			1,200.00	12/17/2023
Other transportation expenses - 12/17/2023 447 miles Act 235 Training Academy - Applies to Gerdes, Michael C.			292.79	12/17/2023
Professional services - 12/17/2023 Act 235 Training Academy range rental reimbursement - Applies to Gerdes, Michael C.			200.00	12/17/2023
240050047	Artistic Image	Voucher Total:	115.21	
Office supplies - Men's Tactical Performance Polo, Red, Large (2.00) - Applies to Gerdes, Michael C.			52.00	08/05/2023
Office supplies - Men's Tactical Performance Polo, Red, 2X-Large (1.00) - Applies to Gerdes, Michael C.			28.00	08/05/2023
Professional services - Embroidery on Left Chest (3.00) - Applies to Gerdes, Michael C.			15.00	08/05/2023
Office supplies - Reflective Vinyl for Shirt (9.00) - Applies to Gerdes, Michael C.			13.50	08/05/2023
Mailing services - Postage for Mail delivery (1.00) - Applies to Gerdes, Michael C.			6.71	08/05/2023
240050183	Haldeman, Michael D.	Voucher Total:	13.62	
Employee mileage - 12/21/2023; 20.8 total miles; Home Residence - Lebanon, PA - Home Residence; Mileage for transporting Security Devices and Accessories to ACT 235 Lethal Weapons Training Course - Applies to Haldeman, Michael D.			13.62	12/21/2023
240050216	Atlantic Tactical	Voucher Total:	37.83	
Office supplies - Nylon Duty Belt, Medium-UPC 013527173812 (1.00) - Applies to Gerdes, Michael C.			37.83	11/07/2023
240080096	Classic Drycleaners & Laundromats	Voucher Total:	85.61	
Administrative services - Dry cleaning of blazers for Sergeant-At-Arms. - Applies to Gerdes, Michael C.			29.00	12/07/2023
Administrative services - Dry cleaning of button down shirts for Sergeant-At-Arms. - Applies to Gerdes, Michael C.			24.54	12/07/2023
Administrative services - Dry cleaning of button down shirt for Sergeant-At-Arms. - Applies to Gerdes, Michael C.			8.18	12/07/2023
Administrative services - Dry cleaning of button down shirts and tie for Sergeant-At-Arms. - Applies to Gerdes, Michael C.			23.89	12/07/2023
240080122	American Red Cross	Voucher Total:	86.40	
Professional services - 12/18/2023 Adult and Pediatric First Aid/CPR/AED-BL (3) - Applies to Gerdes, Michael C.			86.40	12/28/2023

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Sergeant-At-Arms

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
240080124	Thomson Reuters - West	Voucher Total:	206.04	
Professional services - 12/01/2023-12/31/2023 Online/Software Subscription Charges - Applies to Gerdes, Michael C.			206.04	01/01/2024
240090115	Levin Promotional Products	Voucher Total:	5.00	
Office supplies - 1" x 3" Vinyl Magnet, Burgundy w/ White Lettering, Reading: POTTEIGER (1.00) - Applies to Gerdes, Michael C.			5.00	12/13/2023
240110166	Potteiger, Joshua R.	Voucher Total:	43.89	
Employee mileage - 12/21/2023; 67 total miles; Home Residence- Lebanon, PA - Home Residence; Mileage incurred while attending the ACT 235 Lethal Weapons Training Course - Applies to Potteiger, Joshua R.			43.89	12/21/2023
240110168	Keller, Elliot M.	Voucher Total:	21.81	
Employee mileage - 12/21/2023; 33.3 total miles; Home Residence - Lebanon, PA - Home Residence; Mileage incurred while attending the ACT 235 Lethal Weapons Training Course - Applies to Keller, Elliot M.			21.81	12/21/2023
240110171	Quigley, Michael C.	Voucher Total:	58.95	
Employee mileage - 12/21/2023; 90 total miles; Home Residence - Lebanon, PA - Home Residence; Mileage incurred while attending the ACT 235 Lethal Weapons Training Course - Applies to Quigley, Michael C.			58.95	12/21/2023
240110178	Proebster, George M. III	Voucher Total:	34.98	
Employee mileage - 12/21/2023; 53.4 total miles; Home Residence - Lebanon, PA - Home Residence; Mileage incurred while attending the ACT 235 Lethal Weapons Training Course - Applies to Proebster, George M. III			34.98	12/21/2023
240180025	Breski's Beverage Distributors	Voucher Total:	52.00	
Consumable supplies - Applies to Gerdes, Michael C.			52.00	01/11/2024

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2024

Officer: Michael C. Gerdes

Department: Tour Guides

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
240180025	Breski's Beverage Distributors	Voucher Total:	75.47	
Consumable supplies - Applies to Gerdes, Michael C.			75.47	01/11/2024