

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Secretary of the Senate

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
220060063	Jeffrey's Flowers	Voucher Total:	44.50	
Miscellaneous expenses - Senate Secretary portion of condolence arrangement for Robert E. Telford (father of Michele Addams) - Applies to Martin, Megan L.			44.50	01/04/2022
220100150	Jeffrey's Flowers	Voucher Total:	147.50	
Miscellaneous expenses - Senate Secretary portion of condolence arrangement for Byron S. Lovell (Senate Employee) - Applies to Martin, Megan L.			57.50	01/06/2022
Miscellaneous expenses - Senate Secretary portion of condolence arrangement for Janice Mastriano (mother of Senator Mastriano) - Applies to Martin, Megan L.			90.00	01/08/2022
220190132	McNees, Wallace & Nurick	Voucher Total:	2,649.00	
Legal services - 11/01/2021-11/30/2021 Pursuant to Engagement Letter dated 01/29/2018 - Applies to Martin, Megan L.			2,649.00	12/20/2021
220190135	Post & Schell, P.C.	Voucher Total:	22,055.00	
Legal services - 11/01/2021-11/30/2021 Pursuant to Engagement Letter dated 09/24/2021 - Applies to Martin, Megan L.			12,957.50	12/06/2021
Legal services - 12/01/2021-12/31/2021 Pursuant to Engagement Letter dated 09/24/2021 - Applies to Martin, Megan L.			9,097.50	01/14/2022
220200052	Furman, Max W.	Voucher Total:	219.77	
Chaplain per diem - Applies to Constituent, Other			125.00	01/19/2022
Other transportation expenses - 01/19/2022 162 miles - Applies to 1 Constituents/Other.			94.77	01/19/2022
220250176	Adjustment transaction	Voucher Total:	13.88	
Metered mail postage - 12/20/2021-01/23/2022 - Applies to Martin, Megan L.			7.63	01/23/2022
Mailing services - 12/20/2021-01/23/2022 UPS - Applies to Martin, Megan L.			6.25	01/23/2022
220260029	Moore, Daniel R	Voucher Total:	164.78	
Chaplain per diem - Applies to Constituent, Other			125.00	01/24/2022
Other transportation expenses - 01/24/2022 68 miles - Applies to 1 Constituents/Other.			39.78	01/24/2022

Senate of Pennsylvania
Expense Report
Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Documents Room

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
220100189	Lindenmeyr Munroe	Voucher Total:	1,970.10	
Contract paper supplies - 8.5 x 11 20# Hammermill Great White 30% Recycled 92% Bright			1,990.00	01/06/2022
Multi-use Copy Paper (200.00) - Applies to Martin, Megan L.				
Contract paper supplies - Discount (1.00) - Applies to Martin, Megan L.			-19.90	01/06/2022

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Library

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
213550067	Matthew Bender & Co., Inc.	Voucher Total:	266.10	
Publications & subscriptions - PA Law Encyclopedia 2E 2021 Repl Vol 19 - Applies to Martin, Megan L.			266.10	07/29/2021
220040017	AASLH	Voucher Total:	215.00	
Conference/seminars/tuition - 03/21/2022-05/15/2022; Elevate - Online Course - Leadership and Administration for History Organizations (Winter 2022) - Applies to Barbush, Alexandra A.			215.00	12/21/2021
220050149	Thomson Reuters - West	Voucher Total:	4,214.00	
Publications & subscriptions - 01/01/2022-01/31/2022 Enterprise subscription services provided by West for existing and applicable new West print product titles at Fixed Monthly Charges. Subscription Services consists of automatic shipments of updates and/or supplements to the Pennsylvania Senate. Please see Library Maintenance Agreement for full specifications. (1.00) - Applies to Martin, Megan L.			4,214.00	01/04/2022
220120632	Cardmember Service	Voucher Total:	199.00	
Publications & subscriptions - All Access - All Access membership to Ancestry.com, Newspapers.com and Fold3.com for 6 month subscription. Term: 12/26/2021 - 06/26/2022. - Applies to Martin, Megan L.			199.00	12/28/2021
220120637	Breski's Beverage Distributors	Voucher Total:	103.93	
Consumable supplies - Applies to Martin, Megan L.			103.93	01/06/2022
220130012	Matthew Bender & Co., Inc.	Voucher Total:	266.10	
Publications & subscriptions - PA Law Encyclopedia 2021 V26 - Applies to Martin, Megan L.			266.10	12/14/2021
220130101	Amazon.Com	Voucher Total:	94.64	
Computer / AV supplies - Clamp on Mousepad, Black (1.00) - Applies to Martin, Megan L.			24.50	12/10/2021
Publications & subscriptions - Leadership Matters: Leading Museums in an Age of Discord by Anne W. Ackerson Paperback Book (1.00) - Applies to Martin, Megan L.			20.53	01/04/2022
Publications & subscriptions - Museum Administration 2.0 Paperback Book (1.00) - Applies to Martin, Megan L.			45.62	01/04/2022
Mailing services - Shipping (1.00) - Applies to Martin, Megan L.			3.99	01/04/2022
220140100	Breski's Beverage Distributors	Voucher Total:	57.97	
Consumable supplies - Applies to Martin, Megan L.			57.97	01/13/2022
220250032	Ahold Financial Services	Voucher Total:	242.58	
Consumable supplies - Caucus Supplies - Applies to Martin, Megan L.			219.64	01/18/2022
Consumable supplies - Caucus Supplies - Applies to Martin, Megan L.			22.94	01/19/2022

**Senate of Pennsylvania
Expense Report
Month Ended 01/31/2022**

Officer: Megan L. Martin

Department: Library

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
220250176	Adjustment transaction	Voucher Total:	8.34	
Metered mail postage - 12/20/2021-01/23/2022 - Applies to Martin, Megan L.			4.08	01/23/2022
Mailing services - 12/20/2021-01/23/2022 UPS - Applies to Martin, Megan L.			4.26	01/23/2022

Senate of Pennsylvania
Expense Report
Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Official Reporter

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
220140100	Breski's Beverage Distributors	Voucher Total:	11.00	
Consumable supplies - Applies to Martin, Megan L.			11.00	01/13/2022

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Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Page Room

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
220040243	W.B. Mason Company, Inc.	Voucher Total:	23.99	
Office supplies - At-A-Glance DayMinder Premiere Appointment Book Weekly - 8" x 11" - January till December - 7:00 AM to 9:45 PM, 7:00 AM to 6:45 PM - 1 Week Per 2 Page(s) -Black (1.00) - Applies to Martin, Megan L.			23.99	12/20/2021
220050040	WEX Bank	Voucher Total:	36.66	
Other transportation expenses - 12/17/2021 Gas DGS Vehicle# 004-22-0064 - Applies to Martin, Megan L.			36.66	12/31/2021
220140100	Breski's Beverage Distributors	Voucher Total:	50.48	
Consumable supplies - Applies to Martin, Megan L.			50.48	01/13/2022
220200011	Department of General Services	Voucher Total:	503.00	
Vehicle lease - 11/01/2021-11/30/2021 DGS Vehicle# 004-22-0064 - Applies to Martin, Megan L.			503.00	12/17/2021

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Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
220040147	Ace Uniform	Voucher Total:	407.80	
Professional services - Rag pickup & cleaning - Applies to Martin, Megan L.			101.95	12/07/2021
Professional services - Rag pickup & cleaning - Applies to Martin, Megan L.			101.95	12/14/2021
Professional services - Rag pickup & cleaning - Applies to Martin, Megan L.			101.95	12/20/2021
Professional services - Rag pickup & cleaning - Applies to Martin, Megan L.			101.95	12/27/2021
220040157	Crystal Springs	Voucher Total:	18.00	
Consumable supplies - 5 gallon bottle of Crystal Springs Spring Water. Term: 12/01/2021-12/31/2021. (4.00) - Applies to Martin, Megan L.			18.00	01/01/2022
220040278	D&L Printing Equipment Specialist, LLC	Voucher Total:	90,170.00	
Maintenance agreement - Year 2 of 3 Year Maintenance Contract (labor only) for the following Shinohara Presses, Model/Serial Number 751VP - 100110096 @ \$12,120, 751VP - 100111019 @ \$12,120, 75VP - 100210266 @ \$12,120 and 75VP - 1001100905 @ \$12,120 and ABDick Press, Model/Serial Number 9985 - 7992 @ \$3,795 Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			52,275.00	12/20/2021
Maintenance agreement - Year 2 of 3 Year Maintenance Contract on Prism Cutter, Model SQZK-1150-N Serial Number 0110127OP Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			3,900.00	12/20/2021
Maintenance agreement - Year 2 of 3 Year Maintenance Contract on Horizon Collator 3 - 10 Bin Towers, Stitcher Folder and Trimmer, Tower Vac 100-A Serial Number 035009, Tower Vac 100M Serial Number 033344, Tower Vac 100C Serial Number 032515, Stitcher Folder UNit SPF-20 Serial Number 024013, Trimmer Unit FC20 Serial Number 024003 Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			4,995.00	12/20/2021
Maintenance agreement - Year 2 of 3 Year Maintenance Contract (labor only) on Horizon Cross Folders, Models AFC-544AKT Serial Number 024002 and 023003 with Conveyor Models LCV-54 Serial Number 001051 and 001057 Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			9,000.00	12/20/2021
Maintenance agreement - Year 2 of 3 Year Maintenance Contract (labor only) on MBO Folders, Model T-49 Continuous Feed 49/4 w/ Right Angle Serial Number F7/40 and Model T-49 Pile Feed w/ Right Angle Serial Number H10/45 Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			8,000.00	12/20/2021
Maintenance agreement - Year 2 of 3 Year Maintenance Contract (labor only) on Bunn Tying Machines, Serial Number 89285 and 89284 Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			5,000.00	12/20/2021
Maintenance agreement - Year 2 of 3 Year Maintenance Contract (labor only) on Mosca Strappers, Type RO-M-P4, Serial Number 66790 and 66794 Contract Term: 10/01/2021 to 09/30/2022 Please see contract for complete details. (1.00) - Applies to Martin, Megan L.			7,000.00	12/20/2021

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Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
220050040	WEX Bank	Voucher Total:	125.69	
Other transportation expenses - 11/01/2021-12/06/2021 Gas DGS Vehicle# 006-05-6489 - Applies to Martin, Megan L.			125.69	12/31/2021
220060104	G.E. Richards Graphic Supplies Inc.	Voucher Total:	258.84	
Office supplies - INX XPro Open Ink, Black, 60lbs (60.00) - Applies to Martin, Megan L.			255.24	12/29/2021
Office supplies - Surcharge for ZZ1568913 (1.00) - Applies to Martin, Megan L.			3.60	12/29/2021
220060111	D&L Printing Equipment Specialist, LLC	Voucher Total:	313.00	
Office supplies - 12/10/2021 (3) DEK:0017 Shinohara Florescent Lamp for Feeder FL10W 13" Long 330 mm wide \$30.00 (1) S/H Ground UPS from Manufacture \$27.00 - Applies to Martin, Megan L.			117.00	12/14/2021
Office supplies - 12/21/2021 (1) S5 V100 2 Shell Gadus Grease (12 tubes in case) \$177.00 (1) S/H Ground UPS from Manufacture \$19.00 - Applies to Martin, Megan L.			196.00	12/31/2021
220110140	Penn Waste Inc.	Voucher Total:	253.11	
Professional services - 01/01/2022-01/31/2022 refuse disposal, Harrisburg-2 North Circle Drive - Applies to Martin, Megan L.			253.11	12/31/2021
220110142	PPL Electric Utilities Corporation	Voucher Total:	5,136.48	
Utilities - 11/29/2021-12/29/2021 electric, Print Shop-2 North Circle Drive (Technology Park) - Applies to Martin, Megan L.			5,136.48	12/29/2021
220120632	Cardmember Service	Voucher Total:	500.00	
Parking & tolls - Institutional EZ Pass replenishment - Applies to Martin, Megan L.			500.00	12/23/2021
220140100	Breski's Beverage Distributors	Voucher Total:	26.00	
Consumable supplies - Applies to Martin, Megan L.			26.00	01/13/2022
220200011	Department of General Services	Voucher Total:	539.00	
Vehicle lease - 11/01/2021-11/30/2021 DGS Vehicle# 059-02-1140 - Applies to Martin, Megan L.			86.00	12/17/2021
Vehicle lease - 11/01/2021-11/30/2021 DGS Vehicle# 006-05-6489 - Applies to Martin, Megan L.			453.00	12/17/2021
220210252	UGI Utilities, Inc.	Voucher Total:	855.53	
Utilities - 12/11/2021-01/12/2022 gas, Print Shop-2 North Circle Drive (Technology Park) - Applies to Martin, Megan L.			855.53	01/12/2022

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
220240003	Lindenmeyr Munroe	Voucher Total:	6,821.10	
Contract paper supplies - 23x29 70# American Eagle 30% PCW Text Paper (100.00) - Applies to Martin, Megan L.			6,890.00	01/21/2022
Contract paper supplies - Discount (1.00) - Applies to Martin, Megan L.			-68.90	01/21/2022
220270040	Wert Bookbinding, Inc.	Voucher Total:	4,770.00	
Office supplies - Green, 8.5" x 14" Certificate Holders with printed (color) inside left panel. Ten point green leatherette cover material. Cream ribbon cornered inside panel. 7 mil clear mylar sheet. Gold foil stamp of the PA Senate seal on front cover. (600.00) - Applies to Martin, Megan L.			4,770.00	01/25/2022

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Secretary - Front Office

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
220100187	Lindenmeyr Munroe	Voucher Total:	<u>1,017.22</u>	
Office supplies - Bright Gold and Blue Senate Seal Labels, 2-1/2" Diameter, Starburst (1m per roll) (10.00) - Applies to Martin, Megan L.			1,027.50	01/06/2022
Office supplies - Discount (1.00) - Applies to Martin, Megan L.			-10.28	01/06/2022
220140100	Breski's Beverage Distributors	Voucher Total:	<u>64.96</u>	
Consumable supplies - Applies to Martin, Megan L.			64.96	01/13/2022

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Secretary - IT/Communications

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
213630057	CDWG	Voucher Total:	5,101.97	
Publications & subscriptions - Adobe Acrobat Pro DC for teams - Team Licensing Subscription Renewal. Term: 12/20/2021-12/19/2022. (7.00) - Applies to Martin, Megan L.			1,227.73	12/06/2021
Publications & subscriptions - Adobe Creative Cloud for teams - All Apps - 1 year. Term: 12/20/2021-12/19/2022. (3.00) - Applies to Martin, Megan L.			2,656.71	12/06/2021
Publications & subscriptions - Adobe Creative Cloud for teams - All Apps - Team Licensing Subscription Renewal. Term: 12/20/2021-12/19/2022. (1.00) - Applies to Martin, Megan L.			1,217.53	12/06/2021
220120632	Cardmember Service	Voucher Total:	600.00	
Publications & subscriptions - GB - Grammarly Business Software Subscription, 1 Year (4 Users) Term: 12/11/2021 - 12/10/2022 - Applies to Martin, Megan L.			600.00	12/11/2021

Senate of Pennsylvania

Expense Report

Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Security

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
220040241	W.B. Mason Company, Inc.	Voucher Total:	48.46	
Office supplies - Daily Appointment Book with 15-Minute Appointments, 4 7/8" x 8", Black, 2022 (1.00) - Applies to Martin, Megan L.			48.46	12/16/2021
220050167	PDC - Identocard	Voucher Total:	2,173.00	
Office supplies - Format H50215 HID Access Cards (Company Facility Code # 293) (400.00) - Applies to Martin, Megan L.			2,160.00	11/30/2021
Mailing services - Mailing/shipping services (1.00) - Applies to Martin, Megan L.			13.00	11/30/2021
220060101	Atlantic Tactical	Voucher Total:	364.00	
Office supplies - Mace Spray Pouch (25.00) - Applies to Martin, Megan L.			364.00	12/28/2021
220140100	Breski's Beverage Distributors	Voucher Total:	38.00	
Consumable supplies - Applies to Martin, Megan L.			38.00	01/13/2022
220180067	Moran, Keith J.	Voucher Total:	172.00	
Parking & tolls - Tolls, 01/09/2022 Serving Writs of Special Election for the 5th Senatorial District - Applies to Moran, Keith J.			8.90	01/09/2022
Employee mileage - 01/09/2022-01/10/2022; 241.8 total miles - Applies to Moran, Keith J.			141.45	01/10/2022
Parking & tolls - Tolls, 01/10/2022 Serving Writs of Special Election for the 5th Senatorial District - Applies to Moran, Keith J.			7.20	01/10/2022
Legislative meals - Lunch while Serving Writs of Special Election for the 5th Senatorial District - Applies to Moran, Keith J.			14.45	01/10/2022
220210256	National Conference of State Legislature	Voucher Total:	200.00	
Publications & subscriptions - 01/01/2022-12/31/2022, NLSSA Membership Renewal, Dan Billings - Applies to Martin, Megan L.			100.00	01/01/2022
Publications & subscriptions - 01/01/2022-12/31/2022, NLSSA Membership, Max Bartlebaugh - Applies to Martin, Megan L.			100.00	01/01/2022

Senate of Pennsylvania
Expense Report
Month Ended 01/31/2022

Officer: Megan L. Martin

Department: Tour Guides

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
220140100	Breski's Beverage Distributors	Voucher Total:	45.98	
Consumable supplies - Applies to Martin, Megan L.			45.98	01/13/2022