

Senate of Pennsylvania

Expense Report

Month Ended 12/31/2022

Member: Michele D Brooks

District #: 50

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
223082918	Helbig, Diane L.	Voucher Total:	123.86	
Office supplies - 09/21/2022 - office supplies for Greenville District office - Applies to Brooks, Michele D				14.83 09/21/2022
Legislative meals - 09/22/2022 - Mercer County Boroughs Association Spring Meeting/meal - Applies to Helbig, Diane L.				15.00 09/22/2022
Legislative meals - 10/06/2022 - Mercer County NAACP - Banquet meal ticket - Diane attended - spoke w/ constituents - Applies to Helbig, Diane L.				40.00 10/06/2022
Office supplies - 10/12/2022 - Walmart - Office supplies for Greenville DO - - Applies to Brooks, Michele D				10.58 10/12/2022
Office supplies - 10/25/2022 - Staples - Office supplies for Greenville DO - Applies to Brooks, Michele D				43.45 10/25/2022
223183808	The Sharon Herald	Voucher Total:	319.99	
Publications & subscriptions - 11/02/2022 - 11/02/2023 - The Herald/The Sharon Herald Newspaper subscription delivered to Greenville DO & online subscription - Applies to Brooks, Michele D				319.99 11/02/2022
223183816	The Meadville Tribune	Voucher Total:	309.00	
Publications & subscriptions - 11/25/2022 - 11/25/2023 - The Meadville Tribune 1 year subscription to be delivered to the Greenville District office. - Applies to Brooks, Michele D				309.00 11/25/2022
223225273	Brooks, Michele D	Voucher Total:	165.00	
Non-Session per diem - Harrisburg, Lodge expense incurred - Applies to Brooks, Michele D				165.00 11/14/2022
223337740	Vector Security, Inc	Voucher Total:	99.40	
Professional services - 12/01/2022-12/31/2022 Duress Button Monitoring, Greenville - 100 Hadley Road, Suite 9, Greenville Plaza West - Applies to Brooks, Michele D				49.70 11/21/2022
Professional services - 12/01/2022-12/31/2022 Duress Button Monitoring, Meadville - 16678 McMath Avenue - Applies to Brooks, Michele D				49.70 11/21/2022
223358555	The Country Cookie Barrel	Voucher Total:	535.00	
Consumable supplies - 09/16/2022 - The Country Cookie Barrel - cookie bags for Senior Expo in Meadville - Applies to Brooks, Michele D				235.00 10/20/2022
Consumable supplies - 09/23/2022 - The Country Cookie Barrel - bags of cookies for Senior Expo - Applies to Brooks, Michele D				300.00 10/20/2022

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Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
223358558	Anderton, Norma M.	Voucher Total:	205.86	
Consumable supplies - 09/15/2022 - John Koller & Sons - cheese tray for Senior Expo Meadville on 9/16/2022 and Senior Expo Greenville on 9/23/2022 - Applies to Brooks, Michele D			161.16	09/15/2022
Consumable supplies - 09/22/2022 - Walmart - consumable supplies for Senior expo on 09/23/2022 - Greenville - Applies to Brooks, Michele D			11.26	09/22/2022
Office supplies - 09/29/2022 - Walmart - Office supplies for Greenville District office - Applies to Brooks, Michele D			33.44	09/29/2022
223358566	Grove City Area United Way	Voucher Total:	35.00	
Legislative meals - 09/13/2022 - Grove City Area United Way - Annual awards luncheon - staff presented citations - Applies to Gosser, Melinda D.			35.00	09/13/2022
223358572	The Country Cookie Barrel	Voucher Total:	54.00	
Consumable supplies - 10/07/2022 - The Country Cookie Barrel - cookie tray for Trooper Marin Bridge Naming event held on 10/07/2022 - Applies to Brooks, Michele D			54.00	10/20/2022
223368820	Greenville Municipal Authority	Voucher Total:	20.30	
Utilities - 10/01/2022-10/31/2022 water, Greenville-100 Hadley Road, Suite 9 - Applies to Brooks, Michele D			20.30	11/30/2022
223368843	Pennsylvania Power Company	Voucher Total:	130.80	
Utilities - 11/01/2022-11/29/2022 electric, Greenville-100 Hadley Road, Suite 9 - Applies to Brooks, Michele D			130.80	12/05/2022
223409194	Helbig, Diane L.	Voucher Total:	81.56	
Employee mileage - 11/06/2022 - 11/21/2022 - 130.5 Miles - Applies to Helbig, Diane L.			81.56	11/21/2022
223429691	MCAR, Inc.	Voucher Total:	69.06	
District maintenance services - 11/03/2022 & 11/17/2022 - Office Cleaning Greenville DO 5021120801A - Applies to Brooks, Michele D			69.06	11/30/2022
223429692	The Arc of Mercer County Foundation	Voucher Total:	25.00	
Legislative meals - 12/05/2022 - Annual Christmas Luncheon - meal only; spoke with constituents - Applies to Maurer, Heather K.			25.00	12/05/2022
223429693	Custom Corner Printing	Voucher Total:	39.80	
Office supplies - 12/05/2022 - Custom Corner Printing - name tags for DO new staff - Applies to Brooks, Michele D			39.80	12/05/2022

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Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
223429694	Helbig, Diane L.	Voucher Total:	30.50	
Legislative meals - 11/10/2022 - Crawford County Boroughs Association Meeting/dinner - Applies to Helbig, Diane L.				20.00 11/10/2022
Office supplies - 11/18/2022 - Dollar General - office supplies for Greenville DO - Applies to Brooks, Michele D				10.50 11/18/2022
223429695	Helbig, Diane L.	Voucher Total:	347.13	
Employee mileage - 10/03/2022 - 10/28/2022 - 555.4 Miles - Applies to Helbig, Diane L.				347.13 10/28/2022
223429696	Shenango Valley Chamber of Commerce	Voucher Total:	75.00	
Legislative meals - 11/03/2022 - Shenango Valley Chamber of Commerce Annual Dinner; citation presentation and spoke to constituents - Applies to Gosser, Melinda D.				75.00 11/03/2022
223439805	The Community News	Voucher Total:	31.00	
Publications & subscriptions - 11/30/2022 - 11/30/2023 - Community News subscription delivered to Meadville DO - Applies to Brooks, Michele D				31.00 11/30/2022
223439813	Anderton, Norma M.	Voucher Total:	43.38	
Employee mileage - 10/26/2022 -10/27/2022 69.4 Miles - Applies to Anderton, Norma M.				43.38 10/27/2022
223439820	Anderton, Norma M.	Voucher Total:	65.06	
Employee mileage - 11/03/2022 - 11/17/2022 - 104.1 Miles - Applies to Anderton, Norma M.				65.06 11/17/2022
223439828	Koon, Teresa M.	Voucher Total:	164.78	
Publications & subscriptions - 09/08/2022 - 10/08/2022 Erie Times News Online - Applies to Brooks, Michele D				9.99 09/08/2022
Employee mileage - 09/14/2022 - 09/23/2022 177.1 Miles - Applies to Koon, Teresa M.				110.69 09/23/2022
Mailing services - 09/23/2022 - Postmaster of Edinboro - large envelope to Harrisburg - Applies to Brooks, Michele D				2.25 09/23/2022
Office supplies - 09/24/2022 - Walmart - Office supplies for Edinboro District Office - Applies to Brooks, Michele D				41.85 09/24/2022
223439832	Koon, Teresa M.	Voucher Total:	180.69	
Employee mileage - 11/04/2022 - 11/18/2022 - 264.9 Miles - Applies to Koon, Teresa M.				165.56 11/18/2022
Office supplies - 11/29/2022 - Walmart - Office Supplies for Edinboro office - Applies to Brooks, Michele D				15.13 11/29/2022
223531520	Brooks, Michele D	Voucher Total:	165.00	
Non-Session per diem - Harrisburg, Lodge expense incurred - Applies to Brooks, Michele D				165.00 11/28/2022
223531521	Brooks, Michele D	Voucher Total:	181.00	
Session per diem - Harrisburg Lodging Expense Incurred - Applies to Brooks, Michele D				181.00 11/29/2022

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Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
223531522	Brooks, Michele D	Voucher Total:	320.00	
Member mileage - 11/28/2022 - 11/30/2022 - 512 Miles - Legislative Session - Applies to Brooks, Michele D			320.00	11/30/2022
223531524	Martone, Christina S.	Voucher Total:	233.00	
Employee mileage - 10/04/2022 - 10/19/2022 372.8 Miles - Applies to Martone, Christina S.			233.00	10/19/2022
223541657	Union Plaza LLC	Voucher Total:	659.77	
District office lease - New Castle - 1905 West State Street - Applies to Brooks, Michele D			659.77	01/01/2023
223541660	Vernon Township	Voucher Total:	282.11	
District office lease - Meadville - 16678 McMath Avenue - Applies to Brooks, Michele D			282.11	01/01/2023
223541673	Imagine Plaza Comre LLC	Voucher Total:	1,579.84	
District office lease - Greenville - 100 Hadley Road, Suite 9 - Applies to Brooks, Michele D			1,579.84	01/01/2023
223541785	Martone, Christina S.	Voucher Total:	191.25	
Employee mileage - 11/21/2022 - 11/29/2022 306 Miles - Applies to Martone, Christina S.			191.25	11/29/2022
223541787	Lawrence County Regional Chamber of Comm	Voucher Total:	40.00	
Legislative meals - 12/07/2022 - Annual meeting/luncheon. - Applies to Maurer, Heather K.			40.00	12/07/2022
223551872	Adjustment transaction	Voucher Total:	0.00	
Legislative meals - 11/10/2022 - Greenville Chamber of Commerce - Annual dinner - spoke with constituents - Applies to Roy, Cindy M.			35.00	11/10/2022
Legislative meals - 11/10/2022 - Greenville Chamber of Commerce - Annual dinner - spoke with constituents - Applies to Helbig, Diane L.			-35.00	11/10/2022
223552093	Adjustment transaction	Voucher Total:	732.59	
Metered mail postage - 100 Hadley Road Suite 9 Greenville - Applies to Brooks, Michele D			100.00	11/28/2022
Metered mail postage - 1905 West State Street New Castle - Applies to Brooks, Michele D			427.78	12/01/2022
Metered mail postage - 16678 McMath Avenue Meadville-Funds returned from meter - Applies to Brooks, Michele D			-140.49	12/06/2022
Metered mail postage - 99 Erie Street Suite 1 Edinboro-Funds returned from meter - Applies to Brooks, Michele D			-270.35	12/12/2022
Metered mail postage - 100 Hadley Road Suite 9 Greenville - Applies to Brooks, Michele D			500.00	12/15/2022
Metered mail postage - 11/21/2022-12/18/2022 - Applies to Brooks, Michele D			58.90	12/18/2022
Mailing services - 11/21/2022-12/18/2022 UPS - Applies to Brooks, Michele D			56.75	12/18/2022

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223562265	Hempfield Township Municipal Authority	Voucher Total:	73.02	
Utilities - 10/01/2022-12/31/2022 Sewer, Greenville-100 Hadley Road, Suite 9 - Applies to Brooks, Michele D			73.02	10/01/2022
223562274	Tri-County Industries Inc	Voucher Total:	47.21	
Utilities - 01/01/2023-01/31/2023 Monthly waste removal, Greenville-100 Hadley Road, Suite 9 - Applies to Brooks, Michele D			47.21	12/19/2022