

Senate of Pennsylvania

Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Secretary of the Senate

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
231033690	Jeffrey's Flowers	Voucher Total:	65.00	
Miscellaneous expenses - Senate Secretary portion of condolence arrangement for Gregory Billstone (brother of Bob Billstone) - Applies to Gerdes, Michael C.			65.00	04/12/2023
231084682	McNees, Wallace & Nurick	Voucher Total:	498.00	
Legal services - 01/01/2023-01/31/2023 Pursuant to Engagement Letter date 12/01/2022 - Applies to Gerdes, Michael C.			498.00	02/17/2023
231105241	McNees, Wallace & Nurick	Voucher Total:	166.00	
Legal services - 03/01/2023-03/31/2023 Pursuant to Engagement Letter date 12/01/2022 - Applies to Gerdes, Michael C.			166.00	04/19/2023
231156397	Adjustment transaction	Voucher Total:	171.18	
Metered mail postage - 03/23/2023-04/23/2023 - Applies to Gerdes, Michael C.			38.73	04/23/2023
Mailing services - 03/23/2023-04/23/2023 UPS - Applies to Gerdes, Michael C.			132.45	04/23/2023

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Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Library

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
230951941	Thomson Reuters - West	Voucher Total:	4,425.00	
Publications & subscriptions - 04/01/2023-04/30/2023 Enterprise subscription services provided by West for existing and applicable new West print product titles at Fixed Monthly Charges. Subscription Services consists of automatic shipments of updates and/or supplements to the Pennsylvania Senate. Term: Year 3 of 3 from 5/1/2022-4/30/2023. Please see Library Maintenance Agreement for full specifications. (1.00) - Applies to Gerdes, Michael C.			4,425.00	04/04/2023
231022928	Breski's Beverage Distributors	Voucher Total:	74.96	
Consumable supplies - Applies to Gerdes, Michael C.			74.96	04/06/2023
231022932	Amazon Capital Services, Inc.	Voucher Total:	277.24	
Office supplies - Supplies for Caucus (1.00) - Applies to Gerdes, Michael C.			277.24	03/27/2023
231033707	Amazon Capital Services, Inc.	Voucher Total:	17.48	
Office supplies - Supplies for Caucus (1.00) - Applies to Gerdes, Michael C.			17.48	04/11/2023
231115650	Breski's Beverage Distributors	Voucher Total:	124.42	
Consumable supplies - Applies to Gerdes, Michael C.			124.42	04/20/2023

Senate of Pennsylvania

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Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Official Reporter

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
231022928	Breski's Beverage Distributors	Voucher Total:	26.99	
Consumable supplies - Applies to Gerdes, Michael C.			26.99	04/05/2023

Senate of Pennsylvania

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Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Page Room

<u>Voucher # Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
231002272	WEX Bank	Voucher Total:	68.50	
Other transportation expenses - 03/06/2023-03/21/2023 Gas DGS Vehicle# 004-22-0064 - Applies to Gerdes, Michael C.				68.50 03/31/2023
231022928	Breski's Beverage Distributors	Voucher Total:	58.98	
Consumable supplies - Applies to Gerdes, Michael C.				58.98 04/05/2023
231156081	Penrac LLC	Voucher Total:	38.84	
Other transportation expenses - 03/15/2023 car rental, deliveries throughout Harrisburg area for Senate offices - Applies to Kiehl, Niccole C.				38.84 04/05/2023

Senate of Pennsylvania

Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
230931307	Lion Industrial Knife Co., Inc.	Voucher Total:	97.50	
Repairs - (3) 55"steel knives sharpened (\$27.50 each) (1) Delivery (\$15.00) - Applies to Gerdes, Michael C.				97.50 03/31/2023
230931313	Veritiv Operating Company	Voucher Total:	74.25	
Office supplies - 409 Heavy Duty Cleaner/Degreaser, 32 Ounce (1.00) - Applies to Gerdes, Michael C.				75.00 03/31/2023
Office supplies - Discount (1.00) - Applies to Gerdes, Michael C.				-0.75 03/31/2023
230931350	MPS Printing Supplies, Inc.	Voucher Total:	1,383.60	
Office supplies - Shinohara 74 #4 Form (1.00) - Applies to Gerdes, Michael C.				156.00 02/24/2023
Office supplies - Shinohara 74 #10 Ductor (1.00) - Applies to Gerdes, Michael C.				138.00 02/24/2023
Office supplies - Shinohara 74, #14 Water Form, 1.339 x 2.224 x 29.724 x 34.213, HRB 30 (1.00) - Applies to Gerdes, Michael C.				141.00 02/24/2023
Office supplies - Shinohara 74 #15 Water Meter (3.00) - Applies to Gerdes, Michael C.				432.00 02/24/2023
Office supplies - Shinohara 74 Blanket Washer Roller (1.00) - Applies to Gerdes, Michael C.				273.00 02/24/2023
Office supplies - Bearing (6.00) - Applies to Gerdes, Michael C.				195.60 02/24/2023
Office supplies - Bearing (6.00) - Applies to Gerdes, Michael C.				36.00 02/24/2023
Office supplies - Bearing (2.00) - Applies to Gerdes, Michael C.				12.00 02/24/2023
230941598	Veritiv Operating Company	Voucher Total:	91.50	
Office supplies - Paper Towels, "Kleenex", C-Fold (16 packs per case) (2.00) - Applies to Gerdes, Michael C.				92.42 04/03/2023
Office supplies - Discount (1.00) - Applies to Gerdes, Michael C.				-0.92 04/03/2023
230941631	Ace Uniform	Voucher Total:	87.95	
Professional services - 03/28/2023 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$72.00 per week. Environmental Surcharge at \$15.95 per delivery Term: 06/01/2022 to 4/30/2023 (1.00) - Applies to Gerdes, Michael C.				87.95 03/28/2023
230941699	PPL Electric Utilities Corporation	Voucher Total:	10,935.59	
Utilities - 02/24/2023-03/27/2023 electric, Print Shop-2 North Circle Drive (Technology Park) - Applies to Gerdes, Michael C.				10,935.59 03/27/2023
230951777	Schneider Electric Buildings Americas	Voucher Total:	17,072.00	
Professional services - Discount: 3% Discount (1) - Applies to Gerdes, Michael C.				-528.00 12/29/2022
Professional services - Cognyte CCTV head-end equipment and licenses as well as upgrade/replace existing CCTV cameras - Print Shop. (1.00) - Applies to Gerdes, Michael C.				17,600.00 12/29/2022

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Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
230962163	Penn Waste Inc.	Voucher Total:	282.04	
Utilities - 04/01/2023-04/30/2023 refuse disposal, Harrisburg-2 North Circle Drive - Applies to Gerdes, Michael C.				282.04 03/31/2023
230962183	Crystal Springs	Voucher Total:	153.00	
Consumable supplies - Print Shop 5 gallon bottle of Crystal Springs Spring Water. Term: 03/01/2023-03/31/2023. (34.00) - Applies to Gerdes, Michael C.				153.00 04/01/2023
230962194	Veritiv Operating Company	Voucher Total:	10.50	
Other transportation expenses - Fuel Surcharge - Applies to Gerdes, Michael C.				10.50 04/05/2023
231002272	WEX Bank	Voucher Total:	191.93	
Other transportation expenses - 03/08/2023 Gas DGS Vehicle# 059-02-1140 - Applies to Gerdes, Michael C.				110.17 03/31/2023
Other transportation expenses - 02/22/2023-03/20/2023 Gas DGS Vehicle# 006-05-6489 - Applies to Gerdes, Michael C.				81.76 03/31/2023
231012710	Ace Uniform	Voucher Total:	87.95	
Professional services - 04/04/2023 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$72.00 per week. Environmental Surcharge at \$15.95 per delivery Term: 06/01/2022 to 4/30/2023 (1.00) - Applies to Gerdes, Michael C.				87.95 04/04/2023
231012771	D&L Printing Equipment Specialist, LLC	Voucher Total:	743.25	
Office supplies - 03/23/2023 - Installed (1) #6250 5" LED Display Assy Kit for Microcut on Challenge Cutter - Applies to Gerdes, Michael C.				500.00 03/30/2023
Office supplies - 03/13/2023 (1) Shipping 2nd Day Blue - Applies to Gerdes, Michael C.				68.85 03/30/2023
Office supplies - 03/23/2023 - Installed (1) DSH;4005 (Takex GTR1SPN) Shinohara Drop Sheet Delivery Sensor Amplifier - Applies to Gerdes, Michael C.				174.40 03/30/2023
231022928	Breski's Beverage Distributors	Voucher Total:	24.00	
Consumable supplies - Applies to Gerdes, Michael C.				24.00 04/06/2023
231033619	Xerox Corporation	Voucher Total:	535.00	
Maintenance agreement - Support and Maintenance 1 - MCS Eagle Flex Mailing System with 4.25in Printhead at Print Shop. Term Dates: 03/01/2023 - 03/31/2023. (1.00) - Applies to Gerdes, Michael C.				535.00 04/01/2023
231033685	G.E. Richards Graphic Supplies Inc.	Voucher Total:	39.88	
Office supplies - Allied Crd Chrome Rol/degl Qt- Chrome Roller Cleaner/Deglazer (1.00) - Applies to Gerdes, Michael C.				19.88 03/31/2023
Mailing services - Delivery Charge (1.00) - Applies to Gerdes, Michael C.				20.00 03/31/2023

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Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
231033687	G.E. Richards Graphic Supplies Inc.	Voucher Total:	121.44	
Office supplies - Allied Fresh Start 16OZ Spray, 12 Cans (11.00) - Applies to Gerdes, Michael C.			121.44	03/31/2023
231084648	Ace Uniform	Voucher Total:	87.95	
Professional services - 04/11/2023 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$72.00 per week. Environmental Surcharge at \$15.95 per delivery Term: 06/01/2022 to 4/30/2023 (1.00) - Applies to Gerdes, Michael C.			87.95	04/11/2023
231084653	G.E. Richards Graphic Supplies Inc.	Voucher Total:	226.64	
Office supplies - INX Xpro Open Ink, Cyan, 5lb/Can (8.00) - Applies to Gerdes, Michael C.			222.64	04/12/2023
Office supplies - Surcharge for ZZ1568914 (1.00) - Applies to Gerdes, Michael C.			4.00	04/12/2023
231084764	UGI Utilities, Inc.	Voucher Total:	462.56	
Utilities - 03/15/2023-04/12/2023 gas, Print Shop-2 North Circle Drive (Technology Park) - Applies to Gerdes, Michael C.			462.56	04/12/2023
231084769	Amazon Capital Services, Inc.	Voucher Total:	91.44	
Office supplies - Grip-N Hot Mill Gloves (1.00) - Applies to Gerdes, Michael C.			91.44	04/15/2023
231105284	MyBinding LLC	Voucher Total:	198.00	
Office supplies - Powis Parker Medium Binding Strips, 4 packs of 100 per case (1.00) - Applies to Gerdes, Michael C.			198.00	04/04/2023
231105286	MyBinding LLC	Voucher Total:	1,782.00	
Office supplies - Powis Parker Medium Binding Strips, 4 packs of 100 per case (9.00) - Applies to Gerdes, Michael C.			1,782.00	04/17/2023
231115704	Lindenmeyr Munroe	Voucher Total:	1,667.25	
Office supplies - #10-60-peel&seal Tnt Gold Foil Cougar Com Smooth Env Natural - Applies to Gerdes, Michael C.			9,794.50	01/09/2023
Office supplies - Die Charges - Applies to Gerdes, Michael C.			520.00	01/09/2023
Office supplies - #10-60-peel&seal Tnt Gold Foil Cougar Com Smooth Env Natural; Die charges - Credit - Applies to Gerdes, Michael C.			-8,647.25	01/09/2023
231145815	Lindenmeyr Munroe	Voucher Total:	5,039.30	
Office supplies - Catalog Envelopes- 9.5 X 12.5 OE 28 White Kraft ZIP Stick (62.00) - Applies to Gerdes, Michael C.			5,090.20	04/21/2023
Office supplies - Discount (1.00) - Applies to Gerdes, Michael C.			-50.90	04/21/2023

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Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Print Shop

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
231146033	York Janitorial Supplies, LLC	Voucher Total:	75.62	
Office supplies - 33" x 40" 16 Micron Clear Trash Can Liner, 250/Case (2.00) - Applies to Gerdes, Michael C.			75.62	04/24/2023
231156135	Lindenmeyr Munroe	Voucher Total:	10,568.25	
Office supplies - 23x29 70# American Eagle 30% PCW Text Paper (100.00) - Applies to Gerdes, Michael C.			10,675.00	04/24/2023
Office supplies - Discount (1.00) - Applies to Gerdes, Michael C.			-106.75	04/24/2023
231156146	Veritiv Operating Company	Voucher Total:	137.33	
Office supplies - Kleenex C-Fold Paper Towels, 16 Packs/Case (3.00) - Applies to Gerdes, Michael C.			138.72	04/24/2023
Office supplies - Discount (1.00) - Applies to Gerdes, Michael C.			-1.39	04/24/2023
231156202	Amazon Capital Services, Inc.	Voucher Total:	118.47	
Office supplies - 10oz Hot Cups, 150/Pack (3.00) - Applies to Gerdes, Michael C.			118.47	04/23/2023
231156206	Ace Uniform	Voucher Total:	87.95	
Professional services - 04/18/2023 Wiper Delivery Service Agreement 300 White Print Towels Delivered Every Week for 52 weeks at \$72.00 per week. Environmental Surcharge at \$15.95 per delivery Term: 06/01/2022 to 4/30/2023 (1.00) - Applies to Gerdes, Michael C.			87.95	04/18/2023
231166445	Staples Contract & Commercial LLC	Voucher Total:	89.59	
Office supplies - Lysol Professional Cleaner Disinfectants, 19 oz, 12/Case (1.00) - Applies to Gerdes, Michael C.			89.59	03/25/2023
Office supplies - 650671 - Paper Towels, "Kleenex", C-Fold (16 packs per case) - Applies to Gerdes, Michael C.			60.28	03/25/2023
Office supplies - 650671 - Paper Towels, "Kleenex", C-Fold (16 packs per case) - Credit - Applies to Gerdes, Michael C.			-60.28	04/08/2023

Senate of Pennsylvania

Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Secretary - Front Office

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
231022928	Breski's Beverage Distributors	Voucher Total:	84.42	
Consumable supplies - Applies to Gerdes, Michael C.			84.42	04/05/2023

Senate of Pennsylvania

Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Secretary - IT/Communications

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
230931323	Haldeman, Ashley A.	Voucher Total:	62.21	
Communication services - 02/04/2023-03/03/2023 Data Service - Applies to Haldeman, Ashley A.			24.00	02/03/2023
Communication services - 03/04/2023-04/03/2023 Data Service - Applies to Haldeman, Ashley A.			35.71	03/03/2023
Communication services - 02/20/2023-03/03/2023 Data Service - Applies to Haldeman, Ashley A.			15.36	03/03/2023
Communication services - 02/20/2023-03/03/2023 Data Service (Credit) - Applies to Haldeman, Ashley A.			-12.86	03/03/2023
230931351	Sanko, Nathaniel R.	Voucher Total:	80.00	
Communication services - 02/14/2023-03/13/2023 Data Service - Applies to Sanko, Nathaniel R.			40.00	02/13/2023
Communication services - 03/14/2023-04/13/2023 Data Service - Applies to Sanko, Nathaniel R.			40.00	03/13/2023
230931410	CDWG	Voucher Total:	322.42	
Computer Equipment - Lexmark CS331dw Color Laser Printer (1.00) - Applies to Gerdes, Michael C.			322.42	03/30/2023
230941604	Zitto, Susan H.	Voucher Total:	70.00	
Communication services - 02/16/2023-03/15/2023 Data Service - Applies to Zitto, Susan H.			35.00	02/15/2023
Communication services - 03/16/2023-04/15/2023 Data Service - Applies to Zitto, Susan H.			35.00	03/15/2023
230941609	Reigle, Angelica L.	Voucher Total:	80.00	
Communication services - 02/23/2023-03/22/2023 Data Service - Applies to Reigle, Angelica L.			40.00	02/22/2023
Communication services - 03/23/2023-04/22/2023 Data Service - Applies to Reigle, Angelica L.			40.00	03/22/2023
231012712	Reclamere, Inc.	Voucher Total:	1,323.00	
Professional services - 04/01/2023-04/30/2023 Institutional offices security services and monitoring 5222060102A - Applies to Gerdes, Michael C.			1,323.00	04/04/2023
231012713	Reclamere, Inc.	Voucher Total:	2,331.00	
Professional services - 04/01/2023-04/30/2023 IT Security assessment, consulting and implementation 5222060103A - Applies to Gerdes, Michael C.			2,331.00	04/04/2023
231012783	Verizon Wireless	Voucher Total:	216.35	
Communication services - 03/29/2023-04/28/2023 Data & cellular services (5 Units) - Applies to Gerdes, Michael C.			216.35	03/28/2023

Senate of Pennsylvania

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Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Secretary - IT/Communications

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
231022913	Laughead, David C.	Voucher Total:	80.00	
Communication services - 03/03/2023-04/02/2023 Data Service - Applies to Laughead, David C.			40.00	03/02/2023
Communication services - 04/03/2023-05/02/2023 Data Service - Applies to Laughead, David C.			40.00	04/02/2023
231033697	McElwee, Frederick H. III	Voucher Total:	80.00	
Communication services - 02/09/2023-03/08/202 Data Service - Applies to McElwee, Frederick H. III			40.00	02/08/2023
Communication services - 03/09/2023-04/08/2023 Data Service - Applies to McElwee, Frederick H. III			40.00	03/08/2023

Senate of Pennsylvania

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Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Security

Voucher # Expense	Payee	Voucher Total	Amount	Incur Date
231012722	Thomson Reuters - West	Voucher Total:	206.04	
Professional services - 03/01/2023-03/31/2023 Online/Software Subscription Charges - Applies to Gerdes, Michael C.			206.04	04/01/2023
231012744	Classic Drycleaners & Laundromats	Voucher Total:	101.68	
Administrative services - Dry cleaning of blazers and button down shirt for Security. - Applies to Gerdes, Michael C.			25.71	03/30/2023
Administrative services - Dry cleaning of button down shirts for Security. - Applies to Gerdes, Michael C.			24.54	03/30/2023
Administrative services - Dry cleaning of button down shirt for Security. - Applies to Gerdes, Michael C.			8.18	03/30/2023
Administrative services - Dry cleaning of blazers for Security. - Applies to Gerdes, Michael C.			26.30	03/30/2023
Administrative services - Dry cleaning of blazer and button down shirt for Security. - Applies to Gerdes, Michael C.			16.95	04/01/2023
231022928	Breski's Beverage Distributors	Voucher Total:	66.98	
Consumable supplies - Applies to Gerdes, Michael C.			66.98	04/05/2023
231044342	American Red Cross	Voucher Total:	403.20	
Professional services - 03/15/2023 Adult and Pediatric First Aid/CPR/AED-BL (14) - Applies to Gerdes, Michael C.			403.20	03/22/2023
231145954	American Red Cross	Voucher Total:	57.60	
Professional services - 04/13/2023 Adult and Pediatric First Aid/CPR/AED-BL (2) - Applies to Gerdes, Michael C.			57.60	04/19/2023
231156176	Heverly, Kyle W.	Voucher Total:	51.84	
Legislative meals - 04/19/2023; Lunch - while attending Corporate Security Symposium; Philadelphia, PA - Applies to Heverly, Kyle W.			51.84	04/19/2023

Senate of Pennsylvania

Expense Report

Month Ended 04/30/2023

Officer: Michael C. Gerdes

Department: Tour Guides

<u>Voucher #</u> <u>Expense</u>	<u>Payee</u>	<u>Voucher Total</u>	<u>Amount</u>	<u>Incur Date</u>
231022928	Breski's Beverage Distributors	Voucher Total:	77.45	
Consumable supplies - Applies to Gerdes, Michael C.			77.45	04/05/2023